

# Charter of Student Rights and Obligations

The purpose of this document is to summarize the legislation of the Universidade de Lisboa and ISEG regarding the conduct expected of our students, listing the rights and obligations of ULisboa students.

According to the **Charter of Rights and Guarantees**, the student has the following **Rights**:

- 1. To receive quality teaching** which always strive to foster the students' human, scientific, technical, cultural, ethic and social education;
- 2. To be evaluated promptly and impartially**, in accordance with law and RGAC (General Regulations for Assessment of Undergraduate Degrees);
- 3. To use ISEG's facilities** (including IT facilities) and equipment's within the learning process, according to the rules in force;
- 4. To petition, individually or collectively**, on matters concerning the management of the University. Such petitions must be addressed to the relevant Head of Faculty, or to the Dean, as appropriate;
- 5. To receive**, in a timely manner, or whenever requested, **information from the administrative bodies** of the University on the state or progress of proceedings directly concerning them, as well as to be made aware of the respective final decision and criteria;
- 6. To participate, according to ISEG's statute and regulations, in the decision-making processes** that concern students, and in the approval of regulatory standards for scientific and educational restructuring, or for service delivery models;
- 7. To enjoy equal opportunities**, with no student being disadvantaged, deprived of any right, or exempted from any obligation due to their ancestry, gender, race, language, place of origin, religion, political or ideological convictions, economic situation or social condition.

The Student

Lisbon, September \_\_\_\_\_, 2014

According to the **Code of Conduct and Best Practice**, the **Obligations** of the students are as follows:

- 1. To contribute to the preservation of peaceful coexistence** within the University, and **to the full integration of all students** into the academic community;
- 2. To behave correctly during lectures**, ensuring that these operate in a standard and efficient manner, in accordance with the guidelines of the academic staff for teaching and learning;
- 3. To ensure originality in individual and group work**, and to respect copyright laws and the bibliographic referencing standards and styles adopted by ISEG, avoiding plagiarism, copy of someone else's work or similar unethical practices that are severally punished.
- 4. To respect the standards for assessment**, refraining from any conduct that may be unfairly beneficial or detrimental to any other student;
- 5. To follow instructions** given by academic staff, researchers, non-academic staff and non-research staff;
- 6. To refrain from using the educational resources** made available by the University or the Faculties **for other unintended purposes**.

By signing this document, the student recognizes their rights and undertakes to comply with their obligations as a member of the Universidade de Lisboa and the School of Economics and Management, and also agrees to consult the legislation of these bodies on our website.

Representative of U. Lisboa

Lisbon, September \_\_\_\_\_, 2014