SPECIAL GRADUATE ADMISSIONS REGIME FOR HOLDERS OF A DEGREE OR HIGHER EDUCATION COURSE
BACHELORS DEGREE – 2022/2023 ACADEMIC YEAR

Holders of a university degree or another higher education course, namely of a National Diploma, Bachelors, Masters or PhD degree, or a Specialised Technological Diploma or a Professional Higher Technician Course (Decree-Law 113/2014, of the 16 of July).

Foreign students may not apply for this admissions regime, except if they have been attributed the status of equal rights and responsibilities under an international agreement signed between the Portuguese State and their country of nationality:

Online Applications:

1 to 19 of July, 2022

If you are an ISEG student or an alumnus, you should login to Fénix and after updating your personal information, submit your application using the following steps:
Applicant > Applications > Superior Degree Owners> Create.

Ranking Criteria:

Applications will be ranked according to the following criteria [a)]:

1st Holders of a university degree;
2nd Priority for ISEG graduates;
3rd Best grade of the course which qualifies the applicant for admission.

Note:

a) The admission of applicants for each degree, for the available places, is made by descending order of the ranked list resulting from the application of the above-mentioned ranking criteria.

Admission is only valid for the registration and enrolment in the Academic Year for which the application is made.

Number of Places:

Economics	2
Economics (English)	1
Management	2
Management (English)	1
Applied Mathematics for Economics and Management	0
Finance (English)	1

Notes:

a) The number of available places for a university/degree for a specific regime (change of university/degree, graduates and/or over 23 year-old) can be used for another regime, according to the priorities established;

b) Each candidate may submit more than one application, provided that they meet the conditions of entry for the chosen study cycles and pay the respective fee for each application submitted.
Should a candidate submit more than one application, then these applications must be ranked in order of preference.

Fees:

Application Fee of 60.00 Euros (non-returnable)

- For student's resident in Portugal, the application fee is paid on submission of the application by ATM, using an automatically-generated reference. If the application fee is not paid until the deadline, then the application will be considered invalid.
- Student living abroad can pay through credit card or MBWay;
- Applications will be automatically rejected if they lack any of the documents requested or of the application fee is not paid by the deadline of the applications. Paid fees will not be reimbursed in the case of incomplete applications.

Necessary documentation for online applications (upload):

- Photograph;
- Photocopy of Citizen's Card (or Identity Document) [a)] or Identity Document of a Member State of the European Union, or passport with a valid Student Visa, or, where applicable, a temporary [b)] or permanent residence certificate;
- Photocopy of Tax Number (NIF) – not applicable for those who have submitted a copy of a Citizen's card, or for foreign students;
- Certificate proving to be a holder of a national Higher Education degree or course, or equivalent, with the respective final grade [c) and e)];
- An authenticated certificate of proof of passing curricular units of a degree or higher education course (Portuguese or foreign) from the course/School of origin, with a description of the national grades achieved, either for a Semester, or a whole year, as well as of the corresponding ECTS credits, in accordance with the European scale of equivalence [c)];
- Study plan of the degree/course of origin, programmes, and workloads of the subjects studied (not applicable for ISEG students, and only necessary should the applicant be successfully admitted and wishes to attribute credits within the stipulated deadlines).

Notes:

a) If you do not intend to provide a photocopy, then you must present the document in person for data validation at the Undergraduate Office.
b) Students with temporary residence must submit a copy of the SEF Certificate of Registration of Time of Residence in Portugal (Certidão de Contagem de Tempo de Residência em Portugal);
c) For foreign students, the documents indicated above must be authenticated by a Portuguese Consulate, or be submitted with a valid Hague Apostille Seal and must be emitted by the legally-competent authority of the State where the document originates from (Official Education Services). Whenever documents are not issued in Portuguese, English, French or Spanish, they must be translated into one of these languages;
d) All errors and omission carried out during the filling out of the admission forms are the exclusive responsibility of the applicant;
e) Brazilian candidates with Portuguese nationality:

When the applicant holds a Brazilian high school certificate, and passed the National High School Examination (Exame Nacional de Ensino Médio - ENEM) during the calendar year, or during the three calendar years prior to the application, with a minimum grade of 700 points, calculated by means of the grade weighting of for the following subjects:

1. Mathematics and Associated Technologies - 80%
2. Writing - 20%

Minimum grade of 140 (Portuguese scale).

Calendarisation:

- Application period: 1 to 19 July, 2022
- Notification of the Admission results: until 5 September, 2022 subject to confirmation) [a)]
- Registration and Enrolment: 5 to 9 September, 2022 (subject to confirmation)
- Complaints about Admission decisions: 3 September, 2022 (subject to confirmation)
- Decision regarding complaints: 12 September, 2022 (subject to confirmation)
- Registration and Enrolment for successful complaints: 13 and 14 September, 2022 (subject to confirmation)
- Notification of the results of admission for remaining places (for students who were not first admitted due to lack of places): 15 September, 2022 (subject to confirmation)
- Enrolment and Registration for remaining places: 16 and 19 September, 2022 (subject to confirmation)

Should a successful applicant not enrol for their place, or annul their registration before the stipulated registration/enrolment deadline, they then lose the right to their place, in which case the place will be given to the applicant who is next on the list according to the ranking criteria. The lists of remaining places must be

Notes:
a) The admissions results and the dates of registration, per degree, can be consulted on the webpage of ISEG, www.iseg.ulisboa.pt .

Credits:

- The attribution of credits is carried out under the terms of the Regime for Credits and the Curricular Integration of Professional Work Experiences and Academic Education of ISEG – Lisbon School of Economics and Management.

Legislation and Rules and Regulations:

- Decree-Law No. 393-B/99, of 2 October
- Ruling No. 854-A/99, of 4 October
- Decree-Law 113/2014
- Regime for holders of an ISEG degree
- Order No. 8688/2018

Any doubt can be clarified by the Undergraduate Office via E-mail: seclic@iseg.ulisboa.pt,

ISEG, 17 of March, 2022

The Dean of ISEG
Professor Clara Raposo, PhD