

**PROGRESSIVE RELAXATION OF THE COVID-19 PANDEMIC
CONTAINMENT MEASURES
as from the 4th of May, 2020**

Following the recommendation and clarification provided by the MCTES to scientific and higher education institutions, on the 17th of April ISEG elaborated a plan for the progressive relaxation of the COVID-19 pandemic containment measures.

The principles behind the elaboration of this plan are designed to guarantee all the public health and safety rules in force and to ensure that all ISEG activities - in particular, teaching-learning, assessment, and research - can be carried out with the greatest possible semblance of normality.

General Measures

1. Mandatory use of a mask on the ISEG campus by all members of the academic community and visitors;
2. Mandatory hand disinfection at the entrances to all buildings;
3. Compliance with the DGS recommendations regarding hand disinfection and hand washing;
4. Compliance with the rules for social distancing in all of the ISEG campus;
5. Maintenance of the Procedures of the ISEG Contingency Plan for the prevention of transmission of human infection by the coronavirus (COVID-19), with special relevance for the procedures for the cleaning, sanitising, and disinfection of spaces and the functioning of the isolation room and the procedures to be followed for a suspected case;
6. Access to the campus will only be possible at Rua Miguel Lupi, No. 20, at Rua do Quelhas N° 6 (the Rua do Quelhas entrance and the entrance to the Convento das Inglesinhas via the open-air car park), and through the single gate at the Rua das Francesinhas.

Measures regarding the Services

1. Whenever possible, the teleworking from home should continue to be adhered to by all technical and administrative employees, with this regime being complemented by a planned attendance schedule to be defined by the Administrator, in accordance with the requirements of the academic community and ISEG visitors;
2. Meetings of the management bodies must be held remotely. This rule must also continue to be adopted for all other meetings;
3. The opening of the walk-in service at the Academic Services, by appointment only, for situations where attendance by email, telephone, or videoconference does not permit an effective service;
4. Implementation by the Library of a walk-in book collection service, subject to a schedule, in addition to the functioning of the mailing service which is already in operation;
5. Walk-in access to the ISEG campus, by appointment, from 08.00 to 22.00, for consultation of the databases for which remote access is not effective (in particular, Datastream and Bloomberg). Access is exclusively via the Library's Ground Floor. To access the Datastream database and Bloomberg database, users should send an email to biblioteca@iseg.ulisboa.pt citing the name, student number, University email, and the preferred date and time for the consultation. The Library services will then reply, indicating an available time, and will book an appointment;
6. Limited walk-in medical consultations, starting on the 5th of May 5, by appointment only, which is restricted to non-COVID-19 cases, in accordance with the notice which has already been posted on the ISEG website;
7. Non walk-in psychological assistance, in accordance with the notice which has already been published on the ISEG website;
8. A gradual re-opening of the library, computer labs and eating spaces when justified, based on a yet-to-be-defined plan, in synchronisation with the announcement of new rules and recommendations by the authorities;
9. Meetings of assessment panels for tender procedures must be continue to be held, but preferably remotely;
10. The biometric attendance registration remains suspended;
11. All efforts will be made to ensure that all employees who belong to groups at risk remain tele-working exclusively from home.

Measures regarding Teaching

1. Continuation of the non-classroom teaching currently in force during the 2nd Semester of 2019-2020, by means of maintaining distance learning and teaching methodologies;
2. Classroom activities are expected to resume in September, 2020.

Measures regarding Academic Assessment

1. During the current Semester, all assessment will be carried out remotely, in compliance with the previously-defined calendar, in June and July 2020 (Normal Period and Re-sit Period);
2. The Special Exam Period of September 2020 may be held as normal on campus, but only if the recommendations of the competent national authorities for this purpose so permit;
3. All meetings of PhD Examination Panels must be held remotely, in preference;
4. Viva Voce Examinations for the defence of Masters final works, PhD theses, and Aggregation should preferably be carried out remotely.