

# FACTSHEET EM NORMANDIE

2023 - 2024



- ✓ EM Normandie Business School
- ✓ Erasmus code: F LEHAVR04
- ✓ PIC Number: 949299328

## OUR CAMPUSES

- ✓ **Caen:** 9 rue Claude Bloch, 14052 CAEN CEDEX, FRANCE
- ✓ **Le Havre:** 20 quai Frissard, 76600 LE HAVRE, FRANCE
- ✓ **Paris:** 30-32 rue Henri Barbusse, 92110 CLICHY FRANCE
- ✓ **Dubai:** EM Normandie in the UAE, Block 14, 3rd Floor, Dubai Knowledge Park, UAE
- ✓ **Dublin:** Ulysses House, 22-24 Foley Street, Dublin 1 - DO1 W2T2 , IRELAND
- ✓ **Oxford:** Jericho Building, Oxpens Road, Oxford OX1 1SA, UNITED KINGDOM

## USEFUL LINKS

- ✓ **EM Normandie Business School:** <https://www.em-normandie.com/en>
- ✓ **International students:** <https://www.em-normandie.com/en/international-candidates>
- ✓ **Exchange students:** <https://www.em-normandie.com/en/exchange-programmes>
- ✓ **Welcome Guide:** <https://www.em-normandie.com/sites/default/files/2023-02/welcome-guide-2023-2024.pdf>
- ✓ **Short-term programmes:** <https://www.em-normandie.com/en/em-normandie-summer-school>

## NOMINATION/APPLICATION

- ✓ **Online nomination form:**  
May 1st deadline (fall semester), October 15th (spring semester)
- ✓ **Online application form:**  
May 15th deadline (fall semester), October 31st (spring semester)

## ACADEMIC CALENDAR

- ✓ **Fall semester:** Early September to late December (exams included)
- ✓ **Spring semester:** Early January to April/May (exams included). An exception applies to Year 3 students who will start at the end of January.

The academic calendar depends on the programme and campus chosen by the student during application. [Click here](#)

## OUR TEAM

### Dean – Director General:

✓ Mr Lilian (Elian) PILVIN  
[dean@em-normandie.fr](mailto:dean@em-normandie.fr)

### Dean of Development

Mr Hendrik LOHSE  
[hlohse@em-normandie.fr](mailto:hlohse@em-normandie.fr)

### Director of International Affairs:

✓ Ms Laurence BOITEUX  
[lboiteux@em-normandie.fr](mailto:lboiteux@em-normandie.fr)

### Assistant:

✓ Ms Sophie ZION  
[szion@em-normandie.fr](mailto:szion@em-normandie.fr)

### International Affairs coordinators:

[incoming@em-normandie.fr](mailto:incoming@em-normandie.fr)

[outgoing@em-normandie.fr](mailto:outgoing@em-normandie.fr)

- ✓ Ms Lisa ANQUETIL (Southern Europe)
- ✓ Ms Marine BOUDAN (Western Europe)
- ✓ Ms Colleen BOURHIS (Northern & Eastern Europe)
- ✓ Ms Manuella VERACX-DAVY (Africa, Middle-East & India)
- ✓ Ms Gulmira KALAUOVA (Asia, Kazakhstan, Oceania)
- ✓ Ms Héloïse LARRET (North America)
- ✓ Mrs Natalia MONTEIRO BATISTA (Latin America)

### Erasmus (funds & mobility) and short-term programmes:

[short-term@em-normandie.fr](mailto:short-term@em-normandie.fr)

✓ Mr Adam AHARRAM  
(International Project Manager)

[aaharram@em-normandie.fr](mailto:aaharram@em-normandie.fr)

✓ Ms Virginie DELMOTTE  
(Erasmus+ & Short-Term Programme leader)

[vdelmotte@em-normandie.fr](mailto:vdelmotte@em-normandie.fr)

### International Affairs Managers:

[partnerships@em-normandie.fr](mailto:partnerships@em-normandie.fr)

✓ Ms Alexandra LAASRI  
(Northern and Southern Europe)

[alaasri@em-normandie.fr](mailto:alaasri@em-normandie.fr)

✓ Ms Séverine GROULT  
(Eastern and Western Europe)

[sgroult@em-normandie.fr](mailto:sgroult@em-normandie.fr)

✓ Ms Alexandra FROGER  
(Americas & Oceania)

[afroger@em-normandie.fr](mailto:afroger@em-normandie.fr)

✓ Ms Dorota LICHMIRA  
(Africa & Middle East & Asia)

[dlichmira@em-normandie.fr](mailto:dlichmira@em-normandie.fr)

## COURSE OFFER

- ✓ **Course offer :** [Click here](#)
  - Undergraduate and graduate programmes, fully in English or fully in French.
  - Access to 6 campuses depending on their level of studies.
  - Possibility to change campuses during a full-year exchange (except for dual-degree)
  - Minimum requirement of 15 ECTS credits per semester
  - Complimentary french classes for english-taught programmes

## LANGUAGE REQUIREMENTS

- ✓ We accept language certificates from the home university.
- ✓ Native students in French or English are waived of this requirement

### ➤ Programmes taught in English:

UNDERGRADUATE: B2, TOEFL IBT 72, IELTS 5.5, TOEIC 750

GRADUATE: B2, TOEFL IBT 83, IELTS 6.0, TOEIC 790

### ➤ Programme taught in French:

UNDERGRADUATE & GRADUATE : B2 on DELF and TCF scores

# STUDENTS SERVICES

## ✓ Accommodation

EM Normandie has a partnership with an online housing platform, [Studapart](#), where you can find offers from property owners, student residences, agencies or the school community. You can connect to Studapart once you have your EM Normandie login. Please note that we do not offer on-campus housing. For more information, please refer to [our welcome guide](#) or contact [accommodation@em-normandie.fr](mailto:accommodation@em-normandie.fr)

## ✓ Student Concierge Club

An assistance service for your study abroad with a 100% digital platform and a French/English team are at your disposal to assist you with all your administrative procedures. The offer includes membership, 24/7 concierge service for 6 months at a cost of 150 euros.

Access the [EM Normandie membership form](#) with the code SCEMNORMAN2022.

More information on: <https://studentconciergeclub.com/fr/SFEZSF>

## MONTHLY EXPENSES

- **Le Havre / Caen** ≈ 800€
- **Paris** ≈ 1200€
- **Dublin campus** ≈ 1600€
- **Oxford campus** ≈ 1000€
- **Dubai** ≈ 1700€

For more details, please refer to [our welcome guide](#).

## MEDICAL INSURANCE

### FRANCE

- [French Social Security](#) is mandatory and free of charge. For more information, please visit the [Campus France website](#). European students must ask for their EHIC card before arriving.
- We still recommend to subscribe to a complementary health care coverage from : EM Normandie preferred rates: [STUDCORP](#) & [HEYME](#) (promo code EM Normandie : 76EMN-10)

### UNITED KINGDOM

- **Subscribe to a private health insurance in your home country**

### IRELAND

- **Non- European students:** subscribe to a private health insurance in your home country
- **European students :** order an EHIC card before arriving.

### EMIRATES

- **Medical insurance is included in your residence permit**

For more details, please refer to [our welcome guide](#).

## VISAS & IMMIGRATION

We will deliver acceptance letters for all students once their application file is complete. This letter can be used for visa purposes. For more details on visas depending on the campus and country of choice, please refer to [our welcome guide](#).