



Student Exchange Program Fact Sheet for Incoming Students 2023

University Name

Universidade Federal Fluminense

Mailing Address (Postal Code: 24210-201)
R. Prof. Marcos Waldemar de Freitas Reis, s/nº - Bloco A Térreo - São Domingos, Niterói, RJ, Brasil

International Office

Name of Person in charge of Incoming Students: Isis Maria Ferreira
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Email: mobilidadeinsri@id.uff.br
Website: <https://international.uff.br/>

Number of students to be accepted for the 1 semester (Spring) or 2 semesters (Spring & Fall)	Three students per course, negotiable in case of higher student demand.
General Information about your university	Based in Niterói and with campuses in different cities around the state of Rio de Janeiro, Brazil, UFF has been offering high quality education to our students since 1960.
University website	https://www.uff.br
Website for exchange students	https://international.uff.br
Which departments/schools/faculties are open to exchange students and at which level?	All departments, schools and faculties are open for international mobility. Please notice that in the particular case of Medicine and its related internships, a specific agreement between universities is required. For more detailed course opportunities, please visit our website:

	https://international.uff.br/undergraduate-mobility/ https://international.uff.br/graduate-mobility/
Is it possible to take courses from different majors/departments?	Yes
Courses taught in Foreign Languages (The Sustainable Development Goals SDG-focused programs)	<p>The Minor in Global Challenges is a full minor course focused on teaching the SDGs with an emphasis on inequalities to local and international students. More information can be found at:</p> <p>https://desafiosglobais.uff.br/language/en/</p>
Type of Lectures/Class Modules (Online/On-site/Hybrid)	<p>2023.1: On-site, with a few online exceptions</p> <p>2023.2: On-site, with a few online exceptions</p>
Academic Schedule (Orientation & Semester Schedule)	<p>2023.1: from April 3rd to August 4th</p> <p>2023.2: from September 4th to January 19th 2024</p>
Suggested dates for student nominations	<p>For mobility starting in the first semester: Until the end of November</p> <p>For mobility starting in the second semester: Until the end of April</p>
Application deadline for Admission (by Email/Online System)	<p>2023.1: 02/12/2022 to 03/02/2023</p> <p>2023.2: 19/05/2023 to 03/07/2023</p>
How to apply for mobility	<p>The full description of the application process is available at:</p> <p>https://international.uff.br/application-and-enrollment</p>
List of required documents	<ul style="list-style-type: none"> • Passport; • Student visa (required only for on-campus mobility); • Presentation letter; • Recommendation letter; • Photo; • Transcript of Records; • Declaration of Portuguese level – minimum A1 (except for Portuguese or Spanish speaking countries); • Health insurance; • COVID-19 Vaccination Certificate.
Tuition Fee for visiting students	US\$0

Minimum GPA requirement	Minimum 6,0 (if grade ranges from 0 to 10).
Language requirements for undergraduate and graduate students	For those who will take courses in Portuguese and/or are not native Portuguese or Spanish speakers: Declaration of Portuguese knowledge certified by the home institution (minimum A1) and/or the Celpe-Bras proficiency exam.
For those who do not meet the language requirements, can they take only language courses?	UFF offers <i>Portuguese for Foreigners</i> courses that can be taken by students from partner institutions individually.
Portuguese for Foreigners Courses (UFF's Language and Culture Center)	<p>Crash Course Online: two weeks of synchronous classes and asynchronous activities, for undergraduate students who wish to learn the language before coming to UFF.</p> <p>Crash Course On-site: follows the same model of the online course and is geared towards foreign undergraduate students who declare a basic knowledge of Portuguese. The course is offered at times defined upon the arrival of foreign students at UFF.</p> <p>Regular Course Online: synchronous classes offered twice a week throughout UFF's academic semester, complemented by asynchronous activities performed by the students.</p> <p>Regular Course On-site: classes offered throughout UFF's academic semester for international mobility students. This course offers a placement test at the beginning of the classes, to better allocate students among Basic, Intermediate and Advanced level classes.</p> <p><i>(Exclusive for students from partner institutions. All online activities are conducted through Google classroom.)</i></p>
Credits for language courses	<p>Crash Course: 45 (online) or 30 (on-site) hours per semester</p> <p>Regular Course: 60 hours per semester</p>
Housing information	UFF does not offer student housing. However, the ICO shares a list of accommodation recommendations based on the past experiences of other international mobility students.

Other compulsory fees for international students	No fees are required by our university. Students will need to pay two fees: one to obtain their student visa and another to obtain a mandatory document named RNM, from Brazil's Federal Police, as per federal regulations.
Information for students with special needs	The Office of Accessibility and Inclusion, at https://sensibiliza.uff.br/
International Student Insurance Information	Students will need to obtain a health insurance of their choice to register at UFF. Health insurance must be valid within the city of Niterói, in the state of Rio de Janeiro, for their full period of stay. The insurance <u>must</u> include coverage for COVID-19.
Visa Information	<p>A student visa is required for on-site mobility. The visa must be obtained BEFORE the student's arrival in Brazil. The time for concluding the visa request process varies, so it's recommended to start it as soon as possible.</p> <p>It's mandatory for every student to seek the closest Brazilian embassy or consulate to inquire about the correct visa to study in Brazil. The student visa is mandatory for every student who will develop academic activities in the country for a period longer than 90 days.</p> <p>You must obtain the visa from the Brazilian consulate in your area of jurisdiction and, in some cases, a personal visit to the consulate may be required. You should apply for a visa from the consulate whose area of jurisdiction includes your permanent home.</p>
Minimum credit for exchange students	International mobility students should have concluded at least 1 full year of studies in their home institution.
Other Information	<p>Students must register from 3 (minimum) to 7 (maximum) classes.</p> <p>Undergraduate classes are taught in Portuguese, except for the classes in foreign languages registered on UFF's website and part of the Minor in Global Challenges Program.</p>

Credits / Grades	UFF uses an hourly workload system in place of credits. UFF grades are from 0 to 10, with the minimum passing grade being 6. More information is available at: https://international.uff.br/uffs-grading-system/
Class attendance	UFF also evaluates the student according to their class attendance. It's necessary to attend at least 75% of the classes.
Transcript of Records	Can be downloaded directly by the student through the university's online platform at: https://app.uff.br/iduff/