## Internship Plan

The following information obligatorily has to be included in an Internship Plan:

**Student details:**

* Intern’s name;
* Name of the Bachelor;
* Date of the start of the Internship;
* Date of the end of the Internship.

**Company details:**

* Company’s name;
* Name of the Internship Supervisor from the Company;
* Department of the Supervisor from the Company;
* Email/Telephone of the Supervisor from the Company.

**Objectives of the Internship:**

Definition of the Objectives of the Internship Plan.

**Main activities (tasks) to be carried out during the Internship:**

Identification of the activities to be carried out.

**Activity Chronogram:**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Tasks | Scheduling (months) | | | | | | | | |
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Notes:

* The Internship Plan is sent by email to the Academic Services, together with the Written Requisition for the Internship.